

WEISGRAM METAL FAB, INC.

APPLICATION FOR EMPLOYMENT

DATE OF APPLICATION _____

VARIOUS FEDERAL, STATE AND LOCAL LAWS PROHIBIT DISCRIMINATION BASED ON RACE, COLOR, SEX, RELIGION, NATIONAL ORIGIN, ANCESTRY, AGE, DISABILITY OR MARITAL STATUS. WEISGRAM METAL FAB, INC. IS AN EQUAL OPPORTUNITY EMPLOYER AND YOUR RESPONSE TO ANY QUESTION WILL NOT BE USED AS A BASIS FOR DISCRIMINATION, BUT WILL BE JUDGED ON ITS RELEVANCE TO THE POSITION YOU ARE SEEKING.

PERSONAL INFORMATION

NAME (LAST)	(FIRST)	(MIDDLE)	SOCIAL SECURITY #	
ADDRESS		CITY	STATE	ZIP CODE
HOME PHONE ()	BUSINESS PHONE ()		MAY WE CONTACT YOU AT WORK?	<input type="checkbox"/> YES <input type="checkbox"/> NO
POSITION APPLYING FOR: _____		<input type="checkbox"/> FULL-TIME	<input type="checkbox"/> WEEKDAYS	<input type="checkbox"/> NIGHTS
DATE AVAILABLE _____		<input type="checkbox"/> TEMPORARY	<input type="checkbox"/> WEEKENDS	
WAGE DESIRED _____				
HOW WERE YOU REFERRED TO WEISGRAM METAL FAB, INC. _____				

EDUCATION

SCHOOL LEVEL	NAME AND LOCATION OF SCHOOL	NO OF YRS ATTENDED	SUBJECT STUDIED	DID YOU GRADUATE?
HIGH SCHOOL				<input type="checkbox"/> YES <input type="checkbox"/> NO
COLLEGE				<input type="checkbox"/> YES <input type="checkbox"/> NO
TRADE SCHOOL				<input type="checkbox"/> YES <input type="checkbox"/> NO

US MILITARY SERVICE

BRANCH OF SERVICE	TECHNICAL SPECIFICATION	RANK ATTAINED

SPECIAL SKILLS

--

LEGAL

ARE YOU A US CITIZEN OR DO YOU HAVE A LEGAL RIGHT AND NECESSARY DOCUMENTS TO WORK IN THE US? <input type="checkbox"/> YES <input type="checkbox"/> NO
WERE YOU EVER DISCHARGED BY ANY COMPANY? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, GIVE NAME OF COMPANY(IES) AND REASON
HAVE YOU BEEN CONVICTED OF A FELONY? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE EXPLAIN THE OFFENSE AND FINAL DISPOSITION: (THE EXISTENCE OF A CRIMINAL RECORD WILL NOT AUTOMATICALLY DISQUALIFY YOU FROM THE JOB FOR WHICH YOU ARE APPLYING)

BUSINESS REFERENCES

NAME	ADDRESS	PHONE #	TITLE	YEARS KNOWN

EMPLOYMENT HISTORY

LIST EMPLOYMENT STARTING WITH YOUR MOST **RECENT** POSITION. ACCOUNT FOR ANY TIME DURING THIS PERIOD THAT YOU WERE UNEMPLOYED BY STATING THE NATURE OF YOUR ACTIVITIES. MAY WE CONTACT YOUR PRESENT EMPLOYER? YES NO

DATES (MO/YR)	NAME AND ADDRESS OF EMPLOYER	POSITION	MAJOR DUTIES	SALARY
FROM: TO:				
DATES (MO/YR)	NAME AND ADDRESS OF EMPLOYER	POSITION	MAJOR DUTIES	SALARY
FROM: TO:				
DATES (MO/YR)	NAME AND ADDRESS OF EMPLOYER	POSITION	MAJOR DUTIES	SALARY
FROM: TO:				
DATES (MO/YR)	NAME AND ADDRESS OF EMPLOYER	POSITION	MAJOR DUTIES	SALARY
FROM: TO:				

HAVE YOU PREVIOUSLY WORKED FOR WEISGRAM METAL FAB, INC.? YES NO
 IF YES, GIVE DATES AND REASON FOR LEAVING _____

PLEASE READ CAREFULLY

IN SUBMITTING THIS APPLICATION FOR EMPLOYMENT, I UNDERSTAND THAT AN INVESTIGATION MAY BE MADE WHEREBY INFORMATION IS OBTAINED REGARDING MY CHARACTER, PREVIOUS EMPLOYMENT, GENERAL REPUTATION, EDUCATIONAL BACKGROUND, CREDIT RECORD AND/OR CRIMINAL HISTORY. I AUTHORIZE ANYONE POSSESSING THIS INFORMATION TO FURNISH IT TO WEISGRAM METAL FAB, INC. UPON REQUEST AND I RELEASE ANYONE SO AUTHORIZED FROM ALL LIABILITY AND DAMAGES WHATSOEVER IN FURNISHING, OBTAINING OR USING SAID INFORMATION.

IN THE EVENT OF EMPLOYMENT, I UNDERSTAND THAT FALSE OR MISLEADING INFORMATION GIVEN IN MY APPLICATION OR INTERVIEW(S) MAY RESULT IN IMMEDIATE DISMISSAL. I UNDERSTAND, ALSO, THAT I AM REQUIRED TO ABIDE BY ALL RULES AND REGULATIONS OF WEISGRAM METAL FAB, INC.

I UNDERSTAND AND AGREE THAT IF EMPLOYED, THE EMPLOYMENT WILL BE "AT WILL". THAT IS, EITHER I OR WEISGRAM METAL FAB, INC. MAY END THE EMPLOYMENT RELATIONSHIP AT ANY TIME, FOR ANY REASON, OR FOR NO REASON. I UNDERSTAND THAT RECEIPT OF THIS APPLICATION BY WEISGRAM METAL FAB, INC. DOES NOT IMPLY EMPLOYMENT AND THAT THIS APPLICATION AND/OR ANY OTHER WEISGRAM METAL FAB, INC. DOCUMENTS ARE NOT CONTRACTS OF EMPLOYMENT.

DATE SIGNATURE PRINTED NAME

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY: _____ DATE: _____
 COMMENTS: _____

